



**SUPERINTENDENT**

Christopher Downing, Ed.D.

**Board of Education**

Dr. J. Paolo Magcalas

Juan Gabriel Álvarez

Jackie Filbeck

Mark A. Lopez

Ryan A. Ruelas

3/13/2020

**RE: Prior Written Notice Re School/District Closure to Prevent/Contain the Spread of COVID-19 (Coronavirus)**

Parents and/or Guardians,

This letter is written prior notice by the Anaheim Elementary School District ("District"), pursuant to 34 CFR § 300.503, of the closure of your student's school beginning March 16, 2020, and currently estimated to last through March 27, 2020.

The District has determined that it is necessary to close its schools to prevent/contain the spread of COVID-19, in consultation with the Center for Disease Control ("CDC"), California Department of Education ("CDE"), and Department of Public Health ("DPH").

During the pendency of the school closure, no students will be receiving any instruction, evaluations, or services from the District. Your student's special education supports and services will resume when the schools and district re-open. The district will provide optional resources for families and students during the closure.

In making its determination, the District reviewed and considered the following:

- Recommendations from the Center for Disease Control,
- Recommendations from the California Department of Education,
- Recommendations from the Department of Public Health, and
- All other relevant information available to the District,

Finally, please be advised that the parents of a child with a disability have protection under the federal parental rights and procedural safeguards set forth in 34 C.F.R. Part 300. Enclosed you will find a copy of those parental rights and procedural safeguards. The sources which you may contact to obtain assistance in understanding the provisions of the enclosed procedural safeguards are:

Anaheim Elementary School District  
1001 S. East Street  
Anaheim, CA 92805  
and  
California Department of Education  
P.O. Box 944272  
Sacramento, CA 94244-2720

Thank you for your patience during this national emergency.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Garcia", is written over a faint, larger signature.

Senior Director of Special Services/SELPA

Enclosure:

1. Parental Rights and Procedural Safeguards